Pattison Lodge & Gazebo

2228 US Hwy 50, Batavia, Ohio 45103
Office 513-732-2977
clermontparks.org

Thank you for choosing Clermont County Park District for your event.

Rates

The rates below include the lodge, gazebo and the fee for the cleaning staff after your rental. The only type of cleaning you are required to do is to remove any decorations you bring in, to clear the tables, to bundle the trash, and return all tables and chairs to the original setup. Our cleaning staff will dispose of the trash for you.
The rates are as follows.

Friday-Saturday:	$1000.00	Sunday -Thursday	$800.00

2 Day discount - 10% off total price if both dates are reserved together.

Rental Time

The building is not available until 10:00AM, the day of your rental. The lodge may be rented the day before if additional time is required. Nothing may be left in the lodge overnight. Everything must be removed and the lodge vacated by 1:00AM. Anything left in the lodge after 1:00AM will be disposed of by the cleaning personnel.

Amenities

The lodge has 204 chairs, 25 (3'x6') tables, 2 (3'x8') tables and 8 (5') round tables. All table heights are 29". There are 30 additional chairs. The fire code capacity is 250. A refrigerator, microwave, and restaurant style coffee maker are provided, there is no stove. Two large 17.5-gallon plastic half barrels are available for ice. The Lodge is handicap accessible and has 80 parking spaces.

Gazebo

The gazebo is 12' x 20' and has seating space for 10 to 15 people.
You can set up chairs by the gazebo on the paved concrete area. It can hold 200 chairs. You may use the chairs inside the lodge, but they must be returned to the Lodge. Carts or dollies are permitted on paved concrete areas only, **NOT ON LAWN AREA.**

Alcohol

The lessee may serve alcoholic beverages inside the lodge only. You must abide by all federal, state, and local rules regarding the serving of alcohol**. Alcohol sales are prohibited.**

Trash cans are available within the park; please do not litter the outdoor areas. Park personnel will empty the cans.
NO SMOKING PERMITTED INSIDE THE LODGE

Food Trucks catering your event will need a special permit from us. They will need to be parked in the parking lot in the designated area. If any grills are used from these vendors they will need to have something placed under the grills to catch any drippings.
NO Selling of any kind from these trucks.

Please note that a Christmas tree and wreath will be displayed inside the Lodge from December 1st to January 1st.

Decorations -Lodge & Gazebo

You may use string, twist ties, wire ties or zip ties to hang decorations if you choose to decorate. The following items work well and are easy to clean-up. You may use garland or tulle.

NO TAPE allowed on glass doors or windows

THE FOLLOWING ITEMS ARE PROHIBITED: No confetti of any kind, nails, staples, velcro, tacks, putty, tape, sidewalk chalk, silly string spray etc. Rice, bird seed, glitter, rose petals, silk petals, doves, or any other item to be thrown or released is prohibited. No streamers or crepe paper as these items tend to dye or stain the wood. (Bubbles may be used). No hay or straw bales. No fragrance plug ins. No fireworks, no sparklers. Balloons can be weighted down at tables. Candles must be in containers. **DO NOT USE TABLES TO IRON ON.**

NO SMOKING PERMITTED INSIDE THE LODGE. Located on the front and back porch are ash trays for your guests to use.

Grills are permitted in specified areas only and cannot be used on the front or back porch. Any special needs item (tent, outside game setup, etc.) should be placed in a designated area. Signs, etc. are not to be attached to park entry signs or placed in the lawn/landscaping.

All decorations must be removed at end of your rental. Any rental equipment that you had delivered at the Pattison Lodge on your rental date only, has to be picked up when your rental is over.

Nothing can be left overnight. There will be a charge for damage and any additional clean up for required removal of decorations, etc. If you have any questions concerning decorations please call our office at 513-732-2977.

Gazebo Wedding Rehearsals

Rehearsals may be held (**Monday through Wednesday) at the Gazebo only, prior to your date at no cost provided as long as they do not interfere with scheduled park events or rentals. Rehearsals are not scheduled for inside the Lodge.**

Contract

You can pay by phone with credit card then we will email you the contract to digitally sign and date, it will need to be emailed back to us the same day in order to confirm your rental or you can stop by our office at 2156 U.S. Highway 50, Batavia, OH 45103 in order to make a reservation for the Lodge and pay for the rental at that time. You can pay by credit/debit card, check or money order. (NO CASH). (No check if less than a 30 day rental) you will need to pay with a credit/debit card or money order only**. If paying with credit/debit card a convenience fee of 2.85% will be added.**

The lodge and gazebo must be reserved by an adult 18 years or older. The contract is non-transferable and must be in your possession at the time of the rental. The lodge and gazebo are for the lessee's exclusive use; however, the surrounding grounds will remain open to the public.

Damage Deposit/Extra Cleanup

A deposit, in the form of a money order only for the amount of **$500.00, will be due at the time you come to our office to get your entry code for your Lodge rental. No entry code will be given without the damage/extra cleanup deposit. (No cash, credit cards or checks) DO NOT** fill in the money order, **(Please leave money order blank where it says "Pay to the order of"**)

On the next business day following your rental, you will be called if a problem was reported with your rental. We will discuss this matter with you prior to depositing the damage deposit.

The lessee is liable for all damage to plants, trees, park grounds, and property resulting from the lessee's use of the park. All charges will be billed to the lessee. All other park rules must be observed.

Contact Information

Park Office open Monday thru Friday. Hours are 8:00 AM to 4:30 PM. Office Phone 513-732-2977.

Contact Information (during your rental - outside of office hours)

If you have any problems during your rental with the lodge, gazebo or grounds or with the building, air conditioning, heating, electric, etc, please contact the operations staff member on call at the following phone number: 513-787-2861.